



INVITATION TO BID FOR THE PROCUREMENT OF OFFICE DEVICES TO BE USED BY THE COMMAND CENTER PERSONNEL OF ALAMINOS CITY RESPONSE TEAM, CITY OF ALAMINOS, PANGASINAN

1. The **CITY GOVERNMENT OF ALAMINOS, PANGASINAN** through its *LDRRM SPECIAL TRUST FUND* intends to apply the sum of **Four Hundred Ten Thousand Eight Hundred Two Pesos Only (Php 410,802.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **PROCUREMENT OF OFFICE DEVICES TO BE USED BY THE COMMAND CENTER PERSONNEL OF ALAMINOS CITY RESPONSE TEAM, CITY OF ALAMINOS, PANGASINAN.**

QTY.	UNIT OF MEASURE	ITEM DESCRIPTION
5	pieces	Surveillance Hard Drive
		<i>Specifications:</i>
		Memory: 8TB
		Storage: 6gb/s, 256mb cache
		Size: 3.5" Internal Drive
5	units	External Hard Drive
		<i>Specification:</i>
		Storage Capacity: 4TB
10	pieces	VGA Cable
10	pieces	HDMI Cable
10	pieces	Cable Tie
1500	pieces	Plastic Tie Cable (6-1/4")
10	pieces	Wireless Mouse
10	pieces	Flash Drive, 64gb
14	pieces	POE 4 Port

2. Bids received in excess of the ABC shall be automatically rejected at bid opening.
3. The **CITY GOVERNMENT OF ALAMINOS, PANGASINAN** now invites bids for the **PROCUREMENT OF OFFICE DEVICES TO BE USED BY THE COMMAND CENTER PERSONNEL OF ALAMINOS CITY RESPONSE TEAM, CITY OF ALAMINOS, PANGASINAN.** Delivery of goods is required within **Thirty (30) Calendar Days upon receipt of the Notice to Proceed.** Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. Interested bidders may obtain further information from **CITY GOVERNMENT OF ALAMINOS, PANGASINAN** and inspect the Bidding Documents at the address given below from **October 22 – November 11, 2020.**

6. A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **One Thousand Pesos Only (Php 1,000.00)**.

Bidding Documents may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) provided that bidders shall pay the fee for the Bidding Documents prior to the submission of bids.
7. Bids must be delivered on or before **November 11, 2020, 9:30 A.M.** at the **City Budget Office, City Hall Building, City of Alaminos, Pangasinan**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18 of the Revised IRR of RA 9184. Late bids shall not be accepted.

Bid opening shall be on **November 11, 2020, 10:00 A.M.** at the **City Conference Hall, City Hall Building, City of Alaminos, Pangasinan**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below.
8. The amount of Performance Security shall be not less than the required percentage of Total Contract Price:
 - Five percent (5%) for Cash or cashier's / manager's check issued by a Universal or Commercial Bank;
 - Five percent (5%) for Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank ;
 - Thirty percent (30%) for Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance commission as authorized to issue such security.
9. The Amount of Warranty Security shall be equal to percentage of the Total Contract Price:
 - One percent (1%) of total contract price or;
 - Special Bank Guarantee equivalent one percent (1%) total contract price.
10. The winning bidder is entitled an advance payment of 15% of the contract and the remaining balance shall be paid only after the issuance of Acceptance Report by the City.
11. The **CITY GOVERNMENT OF ALAMINOS, PANGASINAN** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

ROLEVER C. BERNABE / ENGR. WILSON C. ROSARIO
Head – BAC Secretariat / Member – BAC Secretariat
City General Services Office / City Engineering Office
Alaminos City Hall Building
Quezon Avenue, Poblacion, City of Alaminos, Pangasinan
(075) 696-1559 / (075) 551-3034
www.alaminoscity.gov.ph

ROWENA F. RUIZ
City Budget Officer
Chairperson - Bids and Awards Committee