

Republic of the Philippines
 Province of Pangasinan
 CITY OF ALAMINOS
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BIDS AND AWARDS COMMITTEE

MINUTES OF THE MEETING
August 23, 2018 2:00 PM
Budget Office

Attendance:

Present:

BAC

- ENGR. ROEL N. CAMBA - City Engineer
- MRS. IMELDA M. RUIZ - City Social Welfare and Development Officer
- MRS. ARCELI B. TALANIA - City Agriculturist
- MRS. WILMA B. NERI - City Government Department Head I
- MRS. MARINA P. TERRADO - City Assessor (Alternate Member)

SECRETARIAT

- MRS. SHIRLEY R. DELA CRUZ - City Treasurer
- PAMELA G. RAOET - Supervising Administrative Officer
- MARIE GRACE F. ATIENZAR - Local Revenue Collection Officer III
- ROWENA M. ATIENZA - Sr. Administrative Asst. II

TWG

- ROLAND D. RANCHES - Asst. City Engineer

OBSERVER

- CALIXTO RACRAQUIN - CAFC
- RODOLFO CAROLINO - PICPA

GUESTS & BIDDERS / REPRESENTATIVES

- CRISTINA ROUX - Cedemed Pharma Distributor
- MARITES CATIVO - Jem & Ferds General Merchandise
- DIGNA MALLARI - Jousenn Trading Co.
- JACKIE LOU GARCIA - City Vice Mayor's Office
- ANALYN SANGALANG - HEPO II
- KAREN MAE BASOBAS - HEPO II

Absent:

BAC

- MS. ROWENA F. RUIZ - City Budget Officer

SECRETARIAT

- BEVERLY N. CAMBA - Administrative Officer V
- ROGIELYN C. REINOSO - Administrative Asst. VI
- MARY JANE B. OBILLO - Administrative Asst. IV
- MARICEL RAMOS - Administrative Officer V
- NELSON M. ABARRA - Driver II

AGENDA:

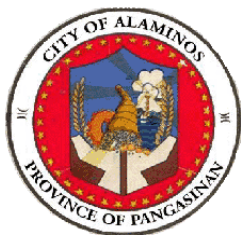
1. PRE-BID CONFERENCE

A. PROCUREMENT OF ASSISTIVE DEVICES TO BE USED AT THE OFFICE OF SENIOR CITIZEN AFFAIRS AND PERSON WITH DISABILITIES AFFAIRS OFFICE, ALAMINOS CITY, PANGASINAN AMOUNTING TO P 2,006,220.00

ELIGIBILITY REQUIREMENTS:

Comply with the Checklist provided by the BAC Secretariat

No of Prospective Bidders who logged in at Philgeps Website (at the time of Pre-bid Conference)	Seven (7) prospective bidders a. Medical Center Trading Corporation b. Jousenn Trading Company c. Ms. Maria Janice Bonsol Julian d. Endure Medical, Inc. e. Cedemed Pharma Distributor f. S & S Enterprises Inc. g. Berovan Marketing, Inc.
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No. of Prospective Bidders who attended the Pre-Bid Conference	Seven (7) prospective bidders a. Jousenn Trading Company b. Cedemed Pharma Distributor c. Jem & Ferds General Merchandise
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NOTES FROM THE PRE-BID CONFERENCE

- ✦ Single Largest Completed Contract – 50% of the ABC.
- ✦ Duration of completed project – No indicated in the bid form. For as long as the bidders can present a statement of completed projects.
- ✦ Bid security – shall be based on the ABC of the Lot to be bid.
- ✦ Specifications – There is no specifications on the proposal submitted to the BAC, however, should the end user be able to provide specs for the assistive devices, it will posted on a Supplemental Bid Bulletin.
- ✦ Logging in – The bidders are reminded to log-in for award posting purposes.

B. PROCUREMENT OF ONE (1) UNIT VAN TO BE USED AT LEGISLATIVE DEPARTMENT, ALAMINOS CITY, PANGASINAN AMOUNTING TO P 2,009,400.00

ELIGIBILITY REQUIREMENTS:

Comply with the Checklist provided by the BAC Secretariat

No of Prospective Bidders who logged in at Philgeps Website (at the time of Pre-bid Conference)	Three (3) prospective bidder a. Toyota Dagupa City, Inc.
No. of Prospective Bidders who attended the Pre-Bid Conference	NONE

2. OTHER MATTERS

No other matters discussed.

Adjournment.

The meeting adjourned at 3:30 PM.

Prepared by:

(Sgd.) MARIE GRACE F. ATIENZAR
 LRCO III
 Member – BAC Secretariat

Approved by:

(Sgd.) ENGR. ROEL N. CAMBA
 City Engineer
 Vice-Chairperson – Bids and Awards Committee