

7/10/13  
Dela Cruz

7/10/13

M. Neri

**EXECUTIVE ORDER NO. 007**  
**Series of 2013**

**AN ORDER RE-CREATING THE COMPOSITION OF BIDS AND AWARDS COMMITTEE OF THE CITY GOVERNMENT OF ALAMINOS, PANGASINAN**

**WHEREAS**, the current position of the Bids and Awards Committee of the Local Government of Alaminos was created by virtue of Executive Order No. \_\_\_\_ dated July 05, 2013 and will expire one (1) year from the date of appointment as provided for in Section 11.2.4 of the Implementing Rules and Regulations of R.A. 9184;

**WHEREAS**, there is a need to re-create a composition of the BAC to monitor the procurement of infrastructure projects, goods, supplies and materials and consulting services all of which have been consolidated in Republic Act. No. 9184 also known as "**The Government Procurement Act**".

**WHEREAS**, the Implementing Rules and Regulations as required under Section 75 of R.A. 9184 has been prepared by the Government Procurement Policy Board;

**WHEREAS**, Section 11.2.3 of the Implementing Rules and Regulations provides, "*the members to be designated by the Head of the Procuring Entity to the BAC shall be at least five (5) but no more than seven(7)*".

**WHEREFORE**, by virtue of the powers vested upon me by the law, I, **ARTHUR F. CELESTE, City Mayor**, City of Alaminos, Pangasinan, hereby designate the following as members of the BAC of the Local Government of Alaminos, Pangasinan, pursuant to the provisions of the Implementing Rules and Regulations of R.A. 9184 to wit:

**SECTION 1. APPOINTMENT OF MEMBERS**

The Bids and Awards Committee shall be composed of the following:

- |  |                                   |
|--|-----------------------------------|
| 1. <b>ROLANDO O. REINOSO</b>               | City Administrator                |
| 2. <b>ENGR. MARIO R. MABALOT</b>           | City Engineer & Building Official |
| 3. <b>SHIRLEY R. DELA CRUZ</b>             | City Treasurer                    |
| 4. <b>ROWENA F. RUIZ</b>                   | City Budget Officer               |
| 5. <b>IMELDA M. RUIZ</b>                   | CSWDO                             |
| 6. <b>ENGR. BONIFACIO T. MARTINEZ, JR.</b> | OIC, City General Services        |
| 7. <b>WILMA B. NERI</b>                    | Supervising Admin. Officer        |

The foregoing members shall elect from among themselves their Chairman and Vice-Chairman within five (5) days from the effectivity hereof and shall report this matter immediately to the Office of the City Mayor.

## SECTION II. FUNCTIONS


The functions of the Bids and Awards Committee were provided in Section 12 of the IRR-A of R.A. 9184.

1. Advertise and/or post the invitation to bid
2. Conduct pre-procurement and pre-bid conferences
3. Determine the eligibility or prospective bidders
4. Receive bids
5. Conduct the Evaluation of Bids
6. Undertake post-qualification proceedings
7. Resolve motions for reconsideration
8. Recommend award of contracts to the Head of the procuring Entity or his Authorized Representative
9. Perform such other related functions as may be necessary, including the creation of Technical Working Group ( TWG) from pool of technical, financial and/or legal experts to assist in the procurement process, particularly in the eligibility screening, evaluation of bids and post-qualification, and
10. Recommend to the Head of the Procuring Entity the use of Alternative Methods of Procurement as provided for in Rule XVI of the IRR-A of R.A. 9184.

## SECTION III. EFFECTIVITY

This Executive Order shall take effect immediately upon signing of this Executive Order by the City Mayor.

**DONE IN THE CITY OF ALAMINOS, PANGASINAN, this 5<sup>th</sup> day of July 2013.**



**HON. ARTHUR F. CELESTE**  
City Mayor