



7-23-13

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OFFICE OF THE MAYOR

**EXECUTIVE ORDER NO. 011
Series of 2013**

**MOBILIZING AN EXECUTIVE AND LEGISLATIVE AGENDA TEAM (ELA TEAM)
AND DESIGNATING THE COMPOSITION OF THE ELA TEAM**

WHEREAS, the Local Government Code mandates local government units to prepare a Comprehensive Development Plan that outlines the key aspirations, challenges and concerns facing Local Government Unit and a set of programs, projects and policies towards the sustained socio-economic development;

WHEREAS, the Executive and Legislative Agenda serves as an implementing mechanism for the Comprehensive Development Plan, and its process ensures that the plan is reflective and supportive of the sentiments of and has generated popular support from the various stakeholders in the Local Government Unit;

WHEREAS, the Executive-Legislative Agenda process requires a team that will back up the chief executive in the various preparatory, consultative and technical activities in order to come up with good quality and acceptable outputs;

NOW THEREFORE, I, ARTHUR F. CELESTE, City Mayor of the City of Alaminos, Province of Pangasinan, by virtue of the powers vested in me by law, do hereby identify and mobilize the Executive and Legislative Agenda Team, to wit:

Section 1. COMPOSITION.

The Executive and Legislative Agenda Team (ELA Team) shall be composed of the following:

- | | | |
|------------------------------------|---|--|
| Chairperson | - | HON. ARTHUR F. CELESTE - City Mayor |
| Vice-Chairperson | - | HON. EARL JAMES C. AQUINO - City Vice-Mayor |
| Members: | | |
| - Mr. Rolando O. Reinoso | - | City Administrator & LDRRMO Designate |
| - Engr. Roel T. Anonuevo | - | City Planning and Development Coordinator |
| - Ms. Rowena F. Ruiz | - | City Budget Officer |
| -Mrs. Emelyn C. Acosta | - | City Accountant |
| -Mrs. Shirley R. dela Cruz | - | City Treasurer |
| -Mr. Reynaldo R. Castro | - | City Civil Registrar |
| -Engr. Mario R. Mabalot | - | City Engineer-Designate |
| - Mrs. Imelda M. Ruiz | - | City Social Welfare and Development Officer |
| - Mrs. Arceli B. Talania | - | City Agriculturist |
| - Dr. Ma. Victoria O. Carambas | - | City Health Officer |
| - Engr. Bonifacio T. Martinez, Jr. | - | City General Services Officer-Designate |
| -Mr. Pedro R. Bugarin | - | Technical Consultant on
Cooperative Affairs |
| - Dr. Ronaldo B. Abarra | - | City Veterinarian |
| - Mrs. Luz B. Vale | - | Sangguniang Panlungsod Secretary |
| - Hon. Joseph T. Bacay | - | Committee Chairman on Appropriations, SP |
| -Mrs. Wilma B. Neri | - | Supervising Administrative Officer |

- Mr.Armando Tamayo - Technical Consultant on Public Order and Safety Office
- Ptr. Ronald Astronomia - CSO/NGO Representative
- Ms. Clarita F. Fajardo - CSO/NGO Representative

Facilitator:

- Mr. Domiciano N. Soriano, Jr. - CLGOO, DILG

Section 2. FUNCTIONS AND DUTIES OF THE ELA TEAM

- a. Review available plans and documents, and gather data required in the development of the Executive and Legislative Agenda;
- b. Assist the Local Chief Executive in public hearings and other consultation sessions with the various Local Government Unit stakeholders and affected sectors like the Local Government Unit offices, Local Development Council, Sanggunian and other sector organizations;
- c. Assist the Local Chief Executive and the Local Development Council in drafting and finalizing the Executive and Legislative Agenda to include the 3-Year Local Development Investment Program, current year Executive Budget and Annual Investment Plan;
- d. Assist the Local Chief Executive in his presentation of the Executive and Legislative Agenda to various stakeholders; and
- e. Do other tasks required by the Local Chief Executive in order to produce the desired outputs.

Section 3. RELATIONSHIP WITH THE LOCAL DEVELOPMENT COUNCIL AND OTHER UNITS

The Executive and Legislative Agenda Team shall work closely with the Local Development Council as soon as it is reconstituted. The Local Development Council shall act as the reference group for the Executive and Legislative Agenda team and shall participate actively, through its representative, in all stages of the Executive and Legislative Agenda process.

Section 4. SUPPORT REQUIREMENTS

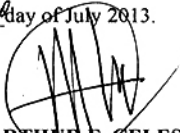
The team may call upon the assistance of relevant units and /or Local Government Unit personnel, through the representative department/unit heads, in the implementation of various activities.

Everyone is enjoined to participate in the various activities of the Executive and Legislative Agenda.

Section 5. EFFECTIVITY

The Executive and Legislative Agenda Team shall exercise their functions and duties effective immediately and until the project closes.

Done at the City of Alaminos, Pangasinan this 22nd day of July 2013.


ARTHUR F. CELESTE
 City Mayor