



HON. ARTHUR F. CELESTE
City Mayor

EXECUTIVE ORDER NO 019
Series of 2013

**CREATING THE COMPOSITION OF HR PLANNING TEAM OF THE CITY
GOVERNMENT OF ALAMINOS, PANGASINAN**

WHEREAS, Section 3, Article IXB, of the 1987 Philippine Constitution provides that the Civil Service Commission, as the central personnel agency of the government, shall establish a career service and adopt measures to promote morale, efficiency, integrity, responsiveness, and progressiveness, and courtesy in the civil service;

WHEREAS, in its vision of becoming Asia's Leading Center of Excellence for Strategic Human resource and Organizational development by 2013 "the Civil Service Commission enjoins all government agencies to develop its Agency Strategic HR Plan which shall be integrated into a national plan;

WHEREAS, the Agency Strategic HR Plan is a Human Resource roadmap which defines or provides direction for the City of Alaminos in the development and implementation of programs that are aligned with the Executive Legislative Agenda or Annual Investment plan to ensure high employee performance and organizational productivity;

WHEREAS, the Agency Strategic Plan serves as the basic reference point for HR Plan and the success in crafting such plan depends on the commitment, readiness and enthusiasm of the Agency and its key players as well as sufficient knowledge on the important elements to consider in the development and implementation;

WHEREAS, the HR Planning Team is one of the Key Players in developing the Agency Strategic HR Plan of the City of Alaminos;

NOW THEREFORE, I **ARTHUR F. CELESTE**, City Mayor of the City of Alaminos, Pangasinan, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Designation of Members

The following are hereby designated as members of the HR Planning Team. Each member is knowledgeable of various functions of the office he/she represents.

ROLANDO O. REINOSO	City Administrator
ENGR. ROEL T. ANONUEVO	CPDC
ROWENA F. RUIZ	City Budget Officer
SHIRLEY R. DELA CRUZ	City Treasurer
EMELYN C. ACOSTA	City Accountant
ENGR. MARIO MABALOT	CCO/City Engineer Designate
ARCELI B. TALANIA	City Agriculturist





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REYNALDO R. CASTRO	City Civil Registrar
MILAGROS R. GO	City Assessor
DR. MARIA VICTORIA O. CARAMBAS	City Health Officer
IMELDA M. RUIZ	CSWD Officer
ENGR. BONIFACIO MARTINEZ, JR.	Engineer II/OIC-CGSO
RONALDO ABARRA	City Veterinarian
WILMA R. NERI	Supervising Administrative Officer
LUZ B. VALE	Sangguniang Panlungsod Secretary

Section 2. Section of Team Leader and Deputy Team Leader

The members of the HR Planning shall elect among themselves the Team Leader and deputy team Leader.

Section 3. Roles of the HR Planning Team

The HR Planning Team shall:

- Develop the HR Plan and ensure its alignment with the Executive-Legislative Agenda and Annual Investment Plan of the city.
- Ensure that processes are followed, activities are done as scheduled, changes/agreements are followed and milestone are achieved,
- Advocate the development, promotion and eventual implementation of the Strategic HR Plan.
- As resource Persons, provide relevant information and appropriate technical assistance in the development, administration and evaluation of HR profiling, capacity building, employee welfare and HR systems and other HR initiatives.
- Ensure continuous review, assessment and fine-tuning of the HR Plan.

Section 4. Effectivity

This Executive order shall take effect immediately.

Done this 1st day of August 2013 at City of Alaminos, Pangasinan.

SO ORDERED.


ARTHUR F. CELESTE
City Mayor