

# OFFICE OF THE SANGGUNIANG PANLUNGSOD

Tel. No.: (075) 654-0165

**EXCERPT TAKEN FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF ALAMINOS, PANGASINAN HELD ON AUGUST 29, 2008.**

**PRESENT:** HON. CIRILO B. RADO, CPA, LL.B. - ACTING PRESIDING OFFICER  
Hon. Joselito O. Fontelera - Member  
Hon. Carolyn D. Sison - -do-  
Hon. Earl James C. Aquino - -do-  
Hon. Ma. Angela A. Braganza - -do-  
Hon. Constante R. Carasi, M.D. - -do-  
Hon. Orlando "Ang Panday" R. Go - -do-  
Hon. Oscar A. Boling, C.E. - -do-  
Hon. Joseph T. Bacay - -do-  
Hon. Filemon R. Bacala, Jr. - -do-  
Hon. Helen B. Bumagat, LBP - Ex-Officio Member

**ABSENT:** HON. CITY VICE MAYOR TEOFILO G. HUMILDE, JR. - On Official Business  
Hon. Gemarie C. Rabadon, SKP - On Official Business

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**ORDINANCE NO. 2008-06**

**ORDINANCE IMPOSING SERVICE FEE FOR AN OFF-LINE METHOD OF ENCODING REQUEST FOR CIVIL REGISTRY DOCUMENTS AND SUBMISSION THEREOF TO AN ON-LINE SERBILIS OUTLET OF THE NATIONAL STATISTICS OFFICE (NSO).**

**WHEREAS,** the National Statistics Office (NSO), through the Civil Registry System-IT (CRS-IT) Project, has established an on-line Census Serbilis Center (Serbilis Outlet) in the Municipality of Calasiao, Pangasinan to serve as a service point for the decentralized servicing of requests for civil registry documents from the public;

**WHEREAS,** the City Government through the Office of the City Civil Registrar, as part of its mandate, is also receiving and servicing requests for civil registry documents registered in the City;

**WHEREAS,** the City Government is interested in providing a more extensive service to its constituents not only for documents registered in the City but also those that may have been registered in other localities;

**WHEREAS,** the NSO has developed the Batch Request Entry System-Local Government Unit (BREQS-LGU), which provides for an off-line method of encoding requests for civil registry documents and submission thereof to an on-line Serbilis Outlet of NSO-Calasiao;

**WHEREAS,** the BREQS-LGU System will help to eliminate much of the physical inconveniences as well as greatly reduce the financial burdens usually incurred by the applicants of civil registry documents coming from the City and other municipalities of Western Pangasinan;

**WHEREAS,** the Sangguniang Panlungsod adopted Resolution No. 2008-66 "Providing for the Participation of the City of Alaminos to the Civil Registry System-IT (CRS-IT) Project of the National Statistics Office (NSO), and Authorizing the Honorable City Mayor Hernani A. Braganza to Enter into a Memorandum of Agreement (MOA) in Pursuant Hereof" during their regular session on June 6, 2008;

**WHEREAS,** it is imperative, however, for the City Government to charge a reasonable fee to its clients who will avail of the services of BREQS-LGU, the proceeds of which will accrue to City funds to be used in upgrading and maintaining a high level of basic service delivery to the city constituents.

**NOW, THEREFORE**, be it ordained by the Sangguniang Panlungsod in session assembled, that:

**Section 1. Title.** This Ordinance shall be known as **Ordinance Imposing Service Fee for an Off-line Method of Encoding Requests for Civil Registry Documents and Submission Thereof to an On-line Serbilis Outlet of the National Statistics Office (NSO).**

**Section 2. Imposition of Fee.** It is hereby imposed the amount of P100.00 for every request of civil registry document as Service Fee for an off-line method of encoding request for civil registry documents and submission thereof to an on-line Serbilis Outlet of the National Statistics Office (NSO).

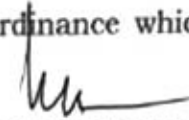
**Section 3. Separability Clause.** In the event that any provision of this Ordinance shall be declared unconstitutional or invalid, other provisions thereof, which are not affected thereby, shall remain to be in force and effect.

**Section 4. Effectivity.** This Ordinance shall take effect in accordance with the provisions of the Local Government Code of 1991.


**APPROVED UNANIMOUSLY.....**

Sponsor : HON. MA. ANGELA A. BRAGANZA  
Co-sponsor : HON. CONSTANCE R. CARASI, M.D.

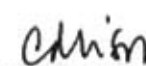
I **HEREBY CERTIFY** to the correctness of the foregoing ordinance which consist some two (2) pages including this page.

  
**VIRGILIO O. MONTEMAYOR**  
Secretary

ATTESTED:

  
**CIRILO B. RADOC, CPA, LL.B.**  
(City Councilor)  
Acting Presiding Officer

  
**JOSELITO O. FONTELERA**  
Member

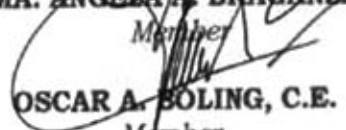
  
**CAROLYN D. SISON**  
Member

  
**EARL JAMES C. AQUINO**  
Member

  
**MA. ANGELA A. BRAGANZA**  
Member


  
**CONSTANCE R. CARASI, M.D.**  
Member

  
**ORLANDO "Ang Panday" R. GO**  
Member


  
**OSCAR A. BOLING, C.E.**  
Member

  
**JOSEPH T. BACAY**  
Member

  
**FILEMON R. BACALA, JR.**  
Member

  
**HELEN B. BUMAGAT, LBP**  
Ex-Officio Member

APPROVED:

  
**HERNANI A. BRAGANZA**  
City Mayor