



# OFFICE OF THE SANGGUNIANG PANLUNGSOD

Tel. No. (075) 652-0165

**EXCERPT TAKEN FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF ALAMINOS, PANGASINAN HELD ON JANUARY 22, 2010.**

- PRESENT:** **HON. CIRILO B. RADOC, CPA, LL.B.** - **ACTING PRESIDING OFFICER**  
 Hon. Joselito O. Fontelera - Member  
 Hon. Carolyn D. Sison - -do-  
 Hon. Earl James C. Aquino - -do-  
 Hon. Ma. Angela A. Braganza - -do-  
 Hon. Constante R. Carasi, M.D. - -do-  
 Hon. Orlando "Ang Panday" R. Go - -do-  
 Hon. Oscar A. Boling, C.E. - -do-  
 Hon. Joseph T. Bacay - -do-  
 Hon. Filemon R. Bacala, Jr. - -do-  
 Hon. Helen B. Bumagat, LBP - Ex-Officio Member
- ABSENT:** **HON. CITY VICE MAYOR TEOFILO G. HUMILDE, JR.** - On Official Business  
 Hon. Gemarie C. Rabadon, SKP - On Official Business

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**APPROPRIATION ORDINANCE NO. 2010-01**

**AN ORDINANCE ENACTING THE ANNUAL BUDGET 2010 FOR THE OPERATION OF THE CITY OF ALAMINOS, PANGASINAN DURING THE PERIOD JANUARY 1 TO DECEMBER 31, 2010 AND PROVIDING APPROPRIATION THEREOF.**

**WHEREAS**, the Honorable City Mayor, in his letter received sometime on January 15, 2010 submitted to this honorable august body the proposed City Annual Budget, Budget Year 2010, involving a total appropriation of **THREE HUNDRED FIFTY ONE MILLION NINE HUNDRED SIXTY TWO THOUSAND THREE HUNDRED TWELVE PESOS (P 351,962,312.00)**, including the sources of income, in compliance with the provisions of RA# 7160, known as the Local Government Code of 1991, and Section 18 of P.D. 477, and the Local Budgeting Regulations Nos. 1-75 of the Department of Finance;

**WHEREAS**, the city implemented the first tranche of Salary Standardization Law III based on Local Budget Circular No. 2009-92 (Annex A1) dated September 3, 2009; Personnel Emergency Relief Assistance (PERA) based on Budget Circular No. 2009-3 dated August 18, 2009 and Representation And Travelling Allowance is based on Local Budget Circular No. 2009-91 dated March 27, 2009.

**WHEREAS**, after careful study of all the items of the programmed expenditures proposed in the budget documents, the same had been found to be in accordance with the current administration's general policies for the improvement of line services and attainment of the city's development goal;

**NOW, THEREFORE**, finding that the budgetary requirements of the law and existing regulations have been satisfied, and upon brief discussion, on motion by Councilor Orlando "Ang Panday" R. Go, duly seconded by Councilor Oscar A. Boling, be it **ORDAINED** in session assembled, That:

**SECTION 1.** Estimate of Income for the general fund as certified by the City Treasurer for the year 2010 are as follows:

<b>INCOME:</b>	
Revenue from Taxation	P 29,851,000.00
Operating & Misc. Revenue	30,649,000.00
External Sources	251,662,312.00
Receipts from Loan and Borrowings	39,800,000.00
<b>Total Amount Avail. For Approp.</b>	<b><u>P 351,962,312.00</u></b>



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**SECTION 2. Appropriation of Funds** – The following sum thereof as may be necessary are appropriated out of the General Fund referred to in Section 1 hereof for the operation of the City of Alaminos during the period January 1 to December 31, 2010:

**1. MAYOR'S OFFICE**

**a. Executive Staff**

Personal Services	3,856,707.00	
Maint. & Other Operating Expenses	13,413,904.00	17,270,611.00

**b. Civil Security Unit**

Personal Services	1,170,204.00	
Maint. & Other Operating Expenses	210,000.00	1,380,204.00

**c. Business Permit & Licensing Section**

Personal Services	1,493,653.00	
Maint. & Other Operating Expenses	430,000.00	1,923,653.00

**d. Human Resource Management Section**

Personal Services	1,081,579.00	
Maint. & Other Operating Expenses	125,000.00	1,206,579.00

**e. Information Section**

Personal Services	2,404,083.00	
Maint. & Other Operating Expenses	2,655,000.00	5,059,083.00

**f. Library Services**

Personal Services	1,575,879.00	
Maint. & Other Operating Expenses	332,000.00	
Property, Plant & Equipment	150,000.00	2,057,879.00

**g. Transportation Regulation Section**

Personal Services	851,882.00	
Maint. & Other Operating Expenses	365,000.00	1,216,882.00

**h. Tourism Section**

Personal Services	2,439,391.00	
Maint. & Other Operating Expenses	2,914,000.00	
Property, Plant & Equipment	1,000,000.00	6,353,391.00

**2. CITY ADMINISTRATOR'S OFFICE**

a. Personal Services	1,559,989.00	
Maint. & Other Operating Expenses	255,000.00	1,814,989.00

**3. CITY GENERAL SERVICES OFFICE**

**a. General Services**

Personal Services	6,968,548.00	
Maint. & Other Operating Expenses	21,541,138.00	28,509,686.00

**b. Solid Waste Management Services**

Personal Services	2,032,915.00	
Maint. & Other Operating Expenses	2,084,000.00	4,116,915.00

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<b>4. VICE MAYOR'S OFFICE</b>		
Personal Services	3,574,617.00	
Maint. & Other Operating Expenses	2,000,000.00	
Property, Plant & Equipment	500,000.00	6,074,617.00
<b>5. SANGGUNIANG PANLUNGSOD</b>		
Personal Services	13,960,271.00	
Maint. & Other Operating Expenses	3,465,000.00	
Property, Plant & Equipment	500,000.00	17,925,271.00
<b>6. SP SECRETARY</b>		
Personal Services	3,669,202.00	
Maint. & Other Operating Expenses	1,435,000.00	
Property, Plant & Equipment	100,000.00	5,204,202.00
<b>7. TREASURER'S OFFICE</b>		
<b>a. Treasury Services</b>		
Personal Services	4,836,831.00	
Maint. & Other Operating Expenses	850,000.00	5,686,831.00
<b>b. Land Tax Section</b>		
Personal Services	2,451,678.00	
Maint. & Other Operating Expenses	120,000.00	2,571,678.00
<b>c. Market</b>		
Personal Services	2,618,618.00	
Maint. & Other Operating Expenses	70,000.00	2,688,618.00
<b>d. Cemetery</b>		
Personal Services	380,777.00	
Maint. & Other Operating Expenses	110,000.00	490,777.00
<b>8. ACCOUNTANT'S OFFICE</b>		
Personal Services	4,092,579.00	
Maint. & Other Operating Expenses	190,000.00	4,282,579.00
<b>9. ASSESSOR'S OFFICE</b>		
Personal Services	3,831,243.00	
Maint. & Other Operating Expenses	140,000.00	3,971,243.00
<b>10. ENGINEER'S OFFICE</b>		
Personal Services	6,835,318.00	
Maint. & Other Operating Expenses	1,210,000.00	8,045,318.00
<b>11. CPDC</b>		
<b>a. Planning and Development Services</b>		
Personal Services	3,186,098.00	
Maint. & Other Operating Expenses	735,000.00	3,921,098.00

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b. Management Information Services		
Personal Services	2,907,953.00	
Maint. & Other Operating Expenses	100,000.00	3,007,953.00
<b>12. CIVIL REGISTRAR'S OFFICE</b>		
Personal Services	3,017,919.00	
Maint. & Other Operating Expenses	305,000.00	3,322,919.00
<b>13. CITY VETERINARIAN OFFICE</b>		
a. <b>Veterinary Services</b>		
Personal Services	3,407,341.00	
Maint. & Other Operating Expenses	395,000.00	3,802,341.00
b. <b>Slaughterhouse</b>		
Personal Services	1,519,772.00	
Maint. & Other Operating Expenses	765,000.00	2,284,772.00
<b>14. LEGAL OFFICE</b>		
Personal Services	1,153,343.00	
Maint. & Other Operating Expenses	75,000.00	1,228,343.00
<b>15. BUDGET OFFICE</b>		
Personal Services	2,530,601.00	
Maint. & Other Operating Expenses	205,000.00	2,735,601.00
<b>16. HEALTH OFFICE</b>		
Personal Services	10,130,791.00	
Maint. & Other Operating Expenses	420,000.00	10,550,791.00
<b>17. AGRICULTURIST OFFICE</b>		
a. <b>Agricultural Services</b>		
Personal Services	5,852,134.00	
Maint. & Other Operating Expenses	360,000.00	6,212,134.00
b. <b>Research &amp; Dev't. Services</b>		
Personal Services	1,006,364.00	
Maint. & Other Operating Expenses	1,415,000.00	2,421,364.00
<b>18. CSWDO</b>		
Personal Services	4,877,831.00	
Maint. & Other Operating Expenses	515,000.00	5,392,831.00
<b>19. CITY COOPERATIVE OFFICE</b>		
Personal Services	1,566,906.00	
Maint. & Other Operating Expenses	145,000.00	1,711,906.00
<b>20. NON-OFFICE</b>		177,519,253.00
<b>TOTAL APPROPRIATIONS</b>		<b><u>P 351,962,312.00</u></b>

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## RECAPITULATION

Revenue from Taxation	P 29,851,000.00
Operating & Misc. Revenue	30,649,000.00
External Sources	251,662,312.00
Receipts from Loan and Borrowings	39,800,000.00
<b>TOTAL AMOUNT AVAIL. FOR APPROP.</b>	<b><u><u>P 351,962,312.00</u></u></b>
Total Current Oper. Exp.	P 174,443,059.00
Total Non-Office Obligation	177,519,253.00
<b>TOTAL APPROPRIATION</b>	<b><u><u>P 351,962,312.00</u></u></b>
<b>UNAPPROPRIATED BALANCE</b>	<b><u><u>0</u></u></b>

**SECTION 3. Annual Budget for General Fund Integrated Part.** The following documents including their attachments, schedules of the General Fund Annual Budget for Calendar Year 2010 are hereby made an integral part of this ordinance.

- a. Local Budget Preparation Form No. 1 – Statement of Receipts
- b. Local Budget Preparation Form No. 2 – Statement of Receipts and Expenditures
- c. Local Budget Preparation Form No. 3 – Programmed Appropriation and Obligation By Object of Expenditure
- d. Local Budget Preparation Form No. 4 – Personnel Schedule
- e. Local Budget Preparation Form No. 5 – Functional Statements, Objectives and Expected Results
- f. Local Budget Preparation Form No. 6 – Statement of Debt Service
- g. Local Budget Preparation Form No. 7 – Statement of Statutory and Contractual Obligations and Budgetary Requirements
- h. Local Budget Preparation Form No. 8 – Statement of Fund Operation
- i. DILG Form No. 1 – 20% Development Fund

**SECTION 4. Special Provisions** – The appropriation herein authorized are subjected to the following special provisions:

- a. All appropriations herein made shall include a payment of valid obligations incurred during the last preceding Fiscal Year; and that creation and upgrading of some positions are included in this 2010 Budget.
- b. Use of Savings and Augmentation – In accordance with Section 336 of Republic Act No. 7160, the Local Government Code of 1991, the City Mayor and the Presiding Officer of the Sanggunian are authorized to augment any item in the approved annual budget for their respective offices from savings in other items **within the same expense class** (Personal Services, Maintenance and Other Operating Expenses, Property, Plant and Equipment (Capital Outlays)) of their respective appropriations.
- c. Subject to laws and regulations governing local government the City Mayor is hereby authorized to use any savings in the appropriations for perusal services, maintenance and other operating expenses and capital outlay contained in this ordinance for all offices of the Local Government.
  1. For payment of claims under Section 699 of the Revised Administrative Code and under the Workmen’s Compensation Act, whichever is applicable to office employees and laborers who died or are injured in line of duty;

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2. For payment of retirement benefits of officials and employees and laborers under Republic Act No. 1616 as amended;
  3. For payment to terminal leave of retiring officials and employees who resign or retire from the service.
- d. Employment of casuals or emergency employees or laborers prohibited except those in the Sangguniang Panlungsod unless previously authorized by the Mayor. No casual or emergency employees or laborers whose salaries are paid from lump sum appropriations and from other appropriations authorized therein, including those casuals or employees to be employed over or less than one month, may not be employed without prior authorization or approval or appointment extended by the Mayor. Provided, however, that emergency laborers working in public works projects, including repair and improvement of building payable from appropriations authorized need not be issued formal appointment but only previous written authorizations from the Mayor for their employment shall be secured.
- e. Requisition and purchase of supplies and materials prohibited without previous approval of the Mayor except those pertaining to the Sangguniang Panlungsod Office. No requisition or purchase of supplies and materials and equipment payable from any appropriation herein authorized shall be made without prior express approval of the Mayor or Vice-Mayor in appropriation instances.
- f. Disbursement of appropriation for travel and transportation. No portion of the amount appropriated for travel and transportation shall be expended for travel outside the city by any official or employee, unless express authority in writing extended by the Mayor or the Vice-Mayor in appropriate instance is previously obtained.
- g. Filling of vacant positions. No vacant positions, new one, shall be filled without express approval of the Mayor or the Vice-Mayor in appropriate cases and the issuance of a corresponding appointment thereof.
- h. Suspension of expenditures on appropriations. Whenever in this judgment, the public interest requires, the Mayor or the Vice-Mayor in appropriate cases in hereby authorized to suspend or otherwise stop the expenditures of any amount herein appropriated or any item for any purpose, except those for salaries or positions with incumbent possessing valid appointment to their respective positions.
- i. Restriction upon disbursement of funds. No funds in the treasury of the city shall be disbursed for any purpose unless herein appropriated and authorized or subsequently authorized by the Mayor with the concurrence and approval of the Sangguniang Panlungsod in an appropriate Supplemental Budget. Deficiencies in appropriations shall be immediately reported to the City Board by the City Accountant, City Treasurer, and City Budget Officer. However, no provisions in the section or in any other shall be construed to allow disbursement of any fund in excess of the amount herein appropriated or authorized unless otherwise by existing law.

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- j. Proper use of the government motor vehicle. Motor vehicle shall be used strictly for official business, bear government plates only, and after office hours keep in the City Hall Ground. Except those for use of Officials mentioned in Executive Order No. 31, series of 1954.


### ENACTED UNANIMOUSLY.....

Let copies of this appropriation be furnished all agencies concern for their information and guidance.

I **HEREBY CERTIFY** to the correctness of the foregoing Appropriation Ordinance which consists some seven (7) pages including this page.

  
**VIRGILIO O. MONTEMAYOR**  
 Secretary

ATTESTED:


  
**CIRILO B. RADOC, CPA. LL.B.**  
 (City Councilor)  
 Acting Presiding Officer

  
**JOSELITO O. FONTELERA**  
 Member

  
**CAROLYN D. SISON**  
 Member

  
**EARL JAMES C. AQUINO**  
 Member


  
**MA. ANGELA A. BRAGANZA**  
 Member

  
**CONSTANTE R. CARASI, M.D.**  
 Member

  
**ORLANDO "Ang Panday" R. GO**  
 Member

  
**OSCAR A. BOLING, C.E.**  
 Member

**JOSEPH T. BACAY**  
 Member

  
**FILEMON R. BACALA, JR.**  
 Member

  
**HELEN B. BUMAGAT, LBP**  
 Ex-Officio Member

APPROVED:

  
**HERNANI A. BRAGANZA**  
 City Mayor

## BUDGET MESSAGE

The Honorable Members  
Sangguniang Panlungsod

Gentlemen:

May I submit the proposed Annual Budget for FY 2010 of the City Government for both the General Fund and Operation of Economic Enterprise pursuant to Section 318 of R.A. 7160.

### A. INTRODUCTION

This Executive Budget was prepared after a thorough deliberation with all concerned offices/departments to make it an effective tool for allocating equitably the limited resources of government to the different sectors, thus making the Budget an instrument for the economic and social upliftment of our people. We have substantially committed funds for the programs, projects and activities needed for an efficient and effective delivery of the basic services in the Code.

This Budget integrates the City Development Plan into the expenditure program by proposing only those projects which have been ranked as top priority in AIP.

The General Fund Budget for FY 2010 is composed of the Expenditure Program and Sources of Financing, both amounting to **Php 351,962,312.00**. The Expenditure Programs and Sources of Financing are illustrated in Exhibits 1 and 2.

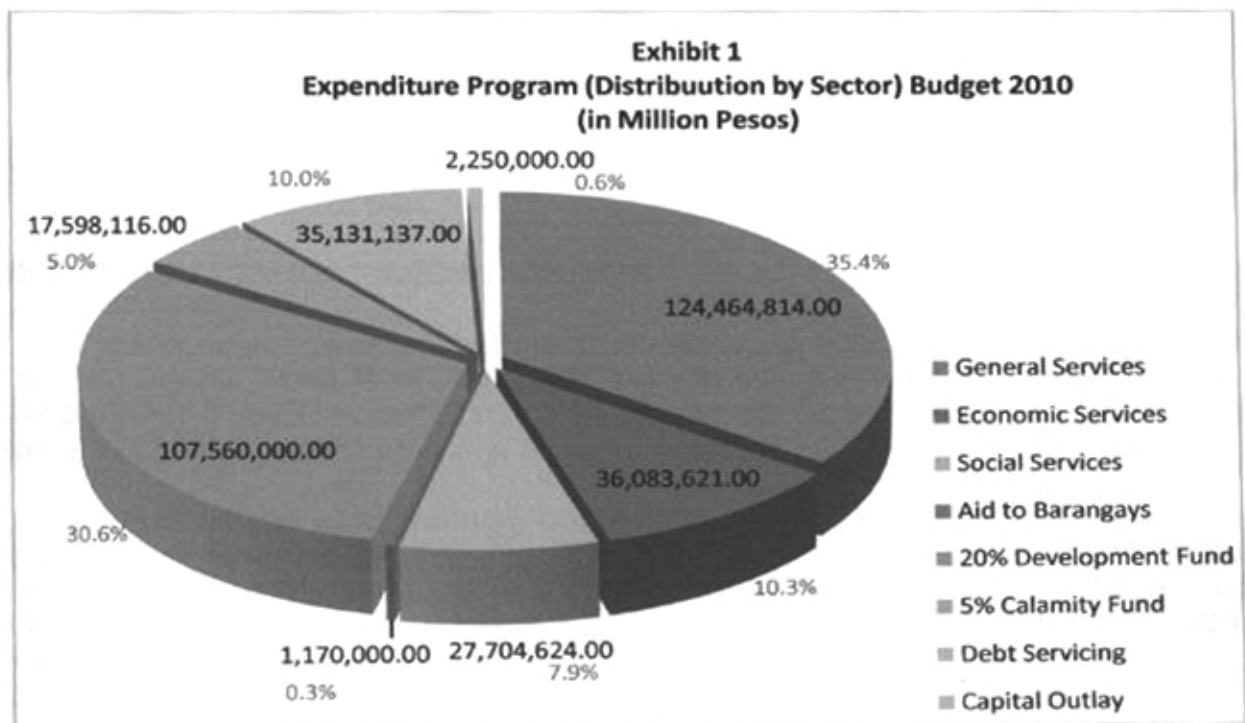




Exhibit 3

<b>Sector</b>	<b>Amount (P)</b>	<b>% to Total</b>
General Services	124,464,814.00	35.4
Social Services	27,704,624.00	7.9
Economic Services	36,083,621.00	10.3
Other Purposes:		
20% Development Fund	107,560,000.00	30.6
5% Reserve for Calamity	17,598,116.00	5
Debt Servicing(Included in the DF)	35,131,137.00	10
Aid to Barangays	1,170,000.00	.3
Capital Outlay	2,250,000.00	.6
<b>Total</b>	<b>351,962,312.00</b>	<b>100</b>

*General Services*

Allocation for this sector is Php 124,464,814.00 or 35.4% of the total budget. The amount will be distributed to programs that will promote order and public safety and for Administrative Overhead and for the regulatory functions of the city.

*Social Services*

The amount of Php 27,704,624.00 is provided for the delivery of social and health services or 7.9% of the budget. This will be distributed to programs that will promote social and health services and Administrative Overhead for the regulatory functions of the city.

*Economic Services*

The budget allocates Php 36,083,621.00 to this sector or 10.3% of the total LGU budget.

The city allocated Php 107,560,000.00 for the Development Fund of the city, all projects included were ranked high priority in the updated Annual Investment Plan (AIP) which have been approved by the Sanggunian.

*Other Purposes*

The amount reserved for calamity is Php 17,598,116.00 representing 5% of the regular income sources.

Aid to the 39 barangays at Php 30,000 per barangay is provided in the total amount of P1,170,000.

## **E. Distribution by Major Expense Class**

### *Personal Services*

The total expenditures for Personal Services for the budget year is Php 112,843,017.00. Total Personal Services accounts for 32% of the total LGU budget.

### *Maintenance and Other Operating Expenses*

The amount of Php 59,350,042.00 has been set aside for Maintenance & Other Operating Expenses, representing 17% of the budget.

### *Capital Outlay*

Expenditures for Capital Outlays will amount to Php 2,250,000.00 or 0.6% of the total expenditures.

### *Other Purposes*


The amounts of Php 17,598,116.00 and P1,170,000.00 as earlier mentioned were set aside as reserve for Calamity and Aid to Barangays, respectively.

## **F. CONCLUSION**

Submitted together with this Message are the Local Revenue and Expenditure Program and the Budget of Expenditures and Sources of Financing

Gentlemen of the Sanggunian, this budget Proposal manifests our determination to lay a strong foundation for a greater and progressive city. May we always join our hands together as we go about our mission of providing a brighter future for our constituents.

Very truly yours,

  
**HERNANI A. BRAGANZA**  
City Mayor